IMMERSE

Implementing Mobile MEntal health Recording Strategy for Europe

H2020 - 945263

D 1.1	IMMERSE website internal part online
Dissemination level[1]	Confidential
Contractual date of delivery	31/5/21
Actual date of delivery	28/4/21
Type[2]	Demonstrator
Work package	1
Work package lead	Inez Myin-Germeys

Author list

Organisation	Name	Contact information
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Document history

Version	Date
1	28/4/21

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[1] **Please choose the appropriate reference:**

PU = Public, fully open, e.g. web;

CO = Confidential, restricted under conditions set out in Model Grant Agreement;

CI = Classified, information as referred to in Commission Decision 2001/844/EC.

[2] **Use one of the following codes:**

R: Document, report (excluding the periodic and final reports)

DEM: Demonstrator, pilot, prototype, plan designs

DEC: Websites, patents filing, press & media actions, videos, etc.

OTHER: Software, technical diagram, etc

Table of contents

## 1.	Summary

In order to establish a communication infrastructure which enables the partners to communicate efficiently and to stay connected for the run-time of the project, the PMO has set up an internal website with access granted to all consortium members, as a means of communicating all project documents, deadlines of deliverables, meetings (registration forms, minutes, agenda) and contact details of all members.

## 2.	Deliverable report

2.1 IMMERSE website internal part online

The internal website of IMMERSE has been finalized. This website (www.immerse-project-members.eu) is password protected and only accessible for IMMERSE members.

The website provides a clear overview of all deliverables of the project, including a timeline and Gantt chart. The list of deliverables dates of deadlines and status updates on the deadline (done, due soon, or delayed), and the work package leads will receive reminder emails 3 months before the deadline.

Additionally, the website provides an overview of all past and future meetings, with links to (if applicable) online meetings, agendas, minutes, and (if applicable) recordings of live meetings. Here, members can register for live meetings, and download registration lists.
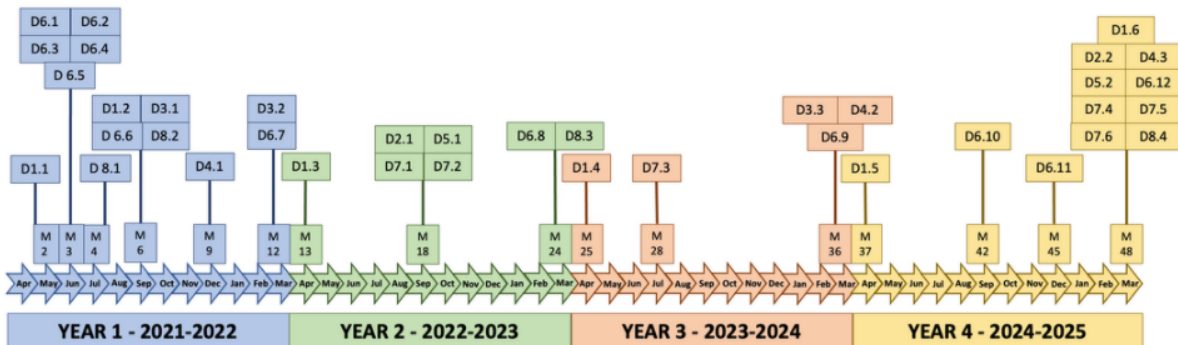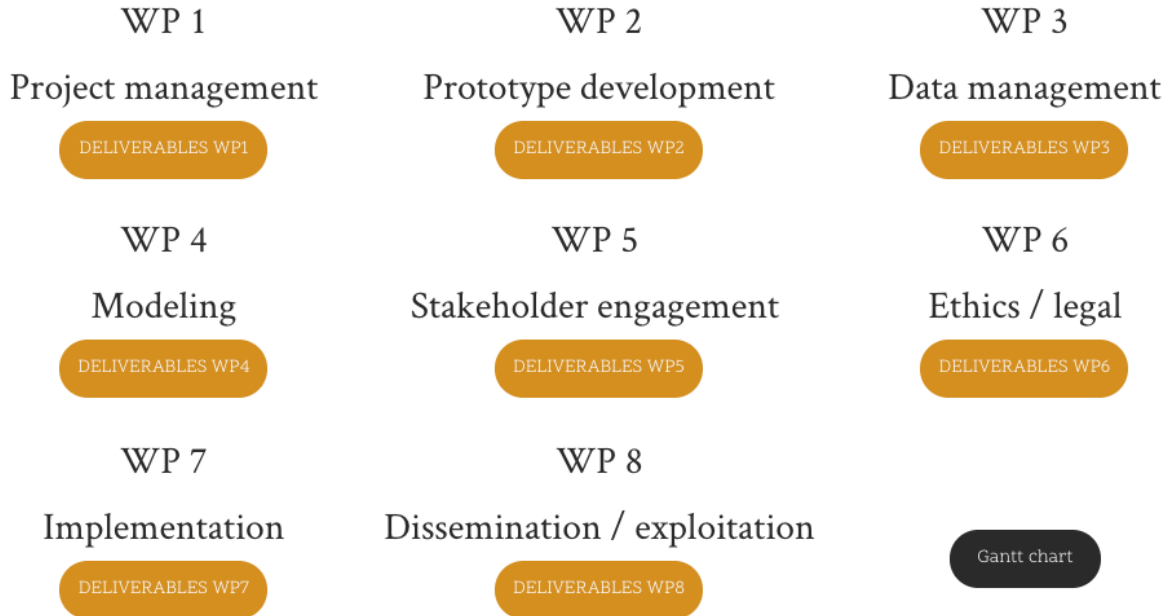
The website also includes a list of all consortium members and their contact details, and a page with relevant downloads (templates, logo, Grant Agreement, Consortium Agreement, etc).

2.2 Screenshots of the website

1. Homepage

WP 1

Project management

DELIVERABLES WP1

WP 2

Prototype development

DELIVERABLES WP2

WP 3

Data management

DELIVERABLES WP3

WP 4

Modeling

DELIVERABLES WP4

WP 5

Stakeholder engagement

DELIVERABLES WP5

WP 6

Ethics / legal

DELIVERABLES WP6

WP 7

Implementation

DELIVERABLES WP7

WP 8

Dissemination / exploitation

DELIVERABLES WP8

Gantt chart

2. Deliverables page

D 1.1

Status of deliverables

 Done!   Due soon   Delayed

WP1 Project Management	Link to description of WP + deliverables	Status
	Delivery month / date	
D1.1 - Internal website online	M2 - 31/5/21	!
D1.2 - Public website & social media	M6 - 30/09/21	
D1.3 - GA meeting 1	M13 - 30/04/22	
D1.4 - GA meeting 2	M25 - 30/04/23	
D1.5 - GA meeting 3	M37 - 30/04/24	
D1.6 - GA meeting 4	M48 - 31/03/25	

3. Deliverables page, example WP1

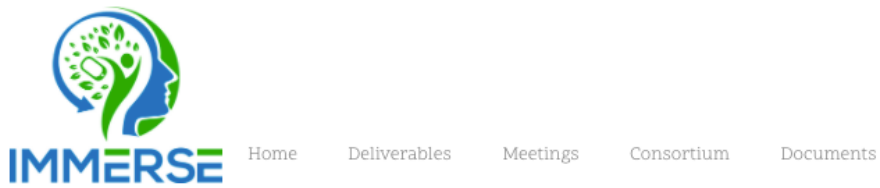IMMERSE   Home   Deliverables   Meetings   Consortium   Documents

Date / time	Name	Registration page	Location	Registration list	Agenda	Minutes
10/12/20 13:00 - 15:00	1st meeting pre GA sign	--	Online Meeting ID: 880 4685 5631 Passcode: ez5C8w	--	link	link to minutes Zoom recording
25/01/21	2nd meeting pre-project start	--	Online Meeting ID: 868 1365 8572 Passcode: 5EeWEA	--	link	minutes recording
3/3/21	3rd pre-project meeting	--	Online Meeting ID: 845 2752 5338 Passcode: BM2Wlg	--	link	minutes recording
14/4/21	WP7 + Maria	--	Online Meeting ID: 860 1903 2110 Passcode: ntq2mJ	--		
22/4/21	Consortium meeting	--	Online Meeting ID: 839 4103 2552 Passcode: 7ut2Ag	--		
27/5/21 - 28/5/21	Kick-off meeting	--	Online	--		

4. Meetings overview

D 1.1

Partner nr / PIC	Partner name	Contacts (click to email)
1 / 999991334	Katholieke Universiteit Leuven	Inez Myin-Germeys
	KU Leuven	Martine van Nierop
		Ine van Hoyweghen
		Luca Marelli
		Peter Kuppens
		Ana Teixeira
		Glenn Kiekens
		Lena de Thurah

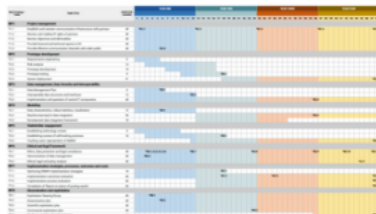*5. Consortium page (example participant 1 – KU Leuven)*

Click to download logo

Grant Agreement

Consortium Agreement

Submitted budget

Click to download Gantt chart

6. Documents page