



PRESENT

WP1	Martine van Nierop Silke Apers
WP2	Jörg Ottenbacher
WP3	Thomas Ganslandt Wolfgang Krebs
WP4	/
WP5	/
WP6	/
WP7	Ulrich Reininghaus Anita Schick Iveta Nagyova
WP8	/

1. General Management

- a. **MedX:** looking into this with legal department to make sure there are no loose ends and to see if it's possible to get some of the money reimbursed.
 - i. **Martine** will set up a meeting with legal department to discuss further steps
- b. **Quality report is due March 1st!**
 - i. **Thomas & Wolfgang** will meet up about this upcoming week
 - ii. **Silke** will send out reminders for upcoming deadlines

2. WP2

- a. Download problems with MovisensXS due to Android restriction – should be fixed upcoming Wednesday

3. WP3

- a. Will move forward with data quality checks
- b. Meeting coming up to look into the mobile sensing data as well
- c. Wolfgang will start a new position at the end of March and will not be involved in IMMERSE from then on

4. WP6

- a. Interviews about regulatory issues are a bit delayed, but will be coming up

5. WP7

- a. Working on last ethics amendment
- b. Recruitment is moving forward; almost all units have included 10 participants.
- c. Thinking about bringing follow up measurements forward → include this in report?
- d. Final draft of protocol paper; hoping to submit next week

- i. Difficult process when a large group of people is commenting on the same paper (e.g. commenting on comments, original text gets lost in the edits, ...). Is this necessary with the main papers where people have already contributed quite a bit? → **Jeroen and Inez** are looking into this
- e. Working on economic and process evaluations

6. WP8

- a. **Jeroen** will plan the upcoming Exploitation SC meetings
 - i. **Add to agenda:** Include Matthias to discuss how DMMH could be used in their service.