



**IMMERSE agenda**  
**20/03/25**  
**Steering Committee meeting**

**1. General Management**

- a. WHO Opinion piece – submitted
- b. Call to comment on MDR by 21.3.25
  - i. Inez and Uli have reached out to several organizations and consortia who want to support our statement
  - ii. Iveta will check in with final organization and inform Inez by 12PM on Friday
  - iii. Add in two additional comments separately from the main text
  - iv. Mention in the document that opinion piece has been submitted to WHO – Matthias will send details
- c. Deliverables & quarterly reports with internal deadline 17/03
  - i. Elisa and Luca will meet about deliverable tomorrow → give Steffie an update

**2. WP updates**

**WP2**

- a. Deliverable submitted
- b. Waiting on closure of the data collection to start working on final data set

**WP3**

- c. Data release
  - i. Issues with merging study IDs and different data sources.
  - ii. **Data release** will be postponed 6-8 weeks → Jan is ok with moving this to **June**
  - iii. Barbara will keep Inez and Uli informed about any delayed responses with regards to clarifying data issues
  - iv. Current (smaller) data releases are not going as planned = **priority #1!**
    1. Rafael is working with dataset from March 10<sup>th</sup> but still issues with study ID's and linking clinicians to multiple patients
      - a. MaganaMed data from UK missing due to issues w study id's
      - b. GeunHyun's contract will end next week
    2. Koraima & Islay need current data release of DMMH (already partly there but they need the full items)
  - v. Anita and Barbara will liaise about the data priorities
  - vi. Movisense XS data = second outcome, important for main analyses (matching study ID's might be difficult)
  - vii. Jeroen can provide an overview of what data is needed by whom based on DROPS request

#### **WP4 /**

#### **WP5**

- d. Working on codebook, which will be applied to all site specific interviews
- e. Deliver this as NVivo template that all teams can use
- f. Basecamp folder has been updated/refreshed

#### **WP6**

- g. Working on deliverable
- h. Looking into turning the white paper into a publication

#### **WP7**

- i. Final drop out rate better than anticipated
- j. Final appointments for data collection across the different sites
- k. DROPS abstracts for main papers
- l. Deadline for submission for main papers (needed for EU reporting)
  - i. Inez will work on the DROPS abstract with Jo & Rafael
    - 1. See with Uli & Jan if additional coding/analyses are needed
  - ii. Timeline
    - 1. UK doesn't need papers published to submit PhD (can be under embargo)
    - 2. Adam will submit end of the month
    - 3. In Germany: papers have to be published for submission, so wait a bit (has to within this year though)
    - 4. Rafaël can submit PhD without papers being submitted yet
  - iii. First two main papers should be published simultaneously (end of September)
    - 1. Might still be feasible to also publish process evaluation paper simultaneously
    - 2. User experience paper will probably take longer
  - iv. Anita will send out doodle for Matthias, Uli, Jan, Anita, Jo & Inez to meet

#### **WP8**

- m. Abstract by Uli – already preregistered (ok)
- n. Abstract by Anita – not approved yet
  - i. Divide mechanisms across multiple papers (e.g. within working alliance vs within patient mechanisms)
  - ii. Matthias will check in with Koraima
  - iii. If interested: submit abstract to DROPS before the next steering committee!
- o. Jeroen will confirm with Barbara when preregistration is completed and data can be released

### **3. Papers /**

### **4. AOB /**