



IMMERSE minutes
21/10/21
Steering Committee

Present

WP1	Inez Germeys Martine van Nierop
WP2	Simon Krause Johannes Schneider
WP3	Thomas Ganslandt
WP4	Daniel Dürstewitz
WP5	
WP6	Luca Marelli
WP7	Anton Heretik Michel Wensing Matthias Schwannauer Michal Hajduk Iveta Nagyova
WP8	Inez Germeys

1. General Management

The GA in December in Leuven is cancelled, instead there will be an extended online meeting on Thursday December 2nd afternoon.

The GA in Edinburgh will be in March instead of May, Martine will send a doodle.

The timelines of the WPs will be discussed in the online SC meeting in December.

Please all send twitter content!

2. WP2

Has been working on risk management and requirements, plus interface development. Right now the biggest priority is to get risk management in order, as this info is needed for the CIP of phase 2. Simon will contact relevant people directly for necessary input.

We need to decide soon whether we will just use sensors (Thomas may have some available we can use) or movisens XS (additional phone use data), but it looks as though WP4 will have enough for their analyses with just the sensors. Daniel needs a dataset to test, Inez will see if there is something available at KUL.

Simon thinks regular wearables (such as fitbits) are not reliable enough for our study, but Matthias flagged up that if additional sensors are needed acceptability will go down.

3. WP3

Thomas has accepted professorship, which means he will move to a different university. Thomas, Simon, and Matthias will connect to get an idea of what is needed in terms of datastorage, and where we will do this (Edinburgh may also be an option). This info is needed for the amendment we'll need to do, and a decision needs to be made of where the new staff member of WP3 will work (so where that part of the budget needs to go). After, Thomas will contact Martine to start up the amendment.

4. WP4

Daniel needs to talk with Manuel to get an update on his talks with Peter. It seems the visualization is sorted, but it's unclear how much Peter could help on the psychological constructs.

5. WP5

Not present. Inez will contact Maria on updates.

6. WP6

18/10 there was a meeting with the ethics advisory board, see notes below.

We will remove the parts on scientific publications from the DGF, this will be put in Dissemination plan and made more specific (on the agenda of extended SC meeting December).

7. WP7

Uli has hired a new postdoc, who will start mid November.

Manuela will do a meeting on Economic Evaluation today.

Iveta will connect with Maria about some open issues.

Matthias will have requirements and manual ready by next week.

8. WP8

D8.2 (Dissemination plan) is submitted, this is a working document for the duration of the project. Evelyne will start on WP8 in January.

Actions

Who	What
WP leads	Specify timelines of all WPs and share at the extended online SC meeting on December 2 nd .
All	Send content for twitter!
Inez	Find sensor dataset for Daniel
Thomas, Simon, Matthias	Figure out datastorage

Thomas, Martine	Talk about details for amendment.
Inez	Contact Maria for updates
Iveta	Contact Maria for open issues

IMMERSE Ethics Advisory Board (EAB) Meeting, 18 October 2021

Participants:

Els Maeckelberghe, University of Groningen

Peter Schröder-Bäck, Maastricht University

Luca Marelli, KU Leuven

Ine Van Hoyweghen, KU Leuven

Anita Schick, Zentralinstitut für Seelische Gesundheit Mannheim

Michal Hajdúk, Comenius University Bratislava

Iveta Nagyova, Pavol Jozef Safarik University Kosice

Report of meeting

1. Discussion of data governance framework

- Even though the DGF describes well the process for making amendments to it, the conception of the DGF as a “living document” may be a bit problematic from the perspective of the EU Commission, as they may not appreciate a high rate of amendments/changes. This issue could be checked with the PO.
- DGF provisions regarding the approval of scientific publications from the DGB lack transparent criteria, which should be provided (to avoid risk of political infighting within consortium, keeping in mind that DGF is for the turbulent and not for the peaceful times).
- The aspects concerning scientific publications do not really matter in this document, consider taking them out.
- The notion of “scientific research” should be better clarified in the document (also in light of the GDPR, etc.)

2. Discussion on ethics approval and informed consent, Phase I

- Suggestions for negotiating with Mannheim’s ethics committee (which has raised issue with the broad consent currently in place):
 - Specify that secondary processing of data will just be for non-commercial uses (though it may be difficult giving the specificities of this field of research).
 - Point to the existence of the DGB as an additional safeguard measure, and its role in overseeing data access procedures.
 - Consider that, even if IMMERSE partners will process pseudonymized data when it comes to interviews, it could be feasible to insert a clause in the DTA so that third party entities only receive and process anonymous data.

3. Discussion on data minimization strategy

- There is general consensus on the approach devised in the consortium (broad principles + essential items list to be periodically revised according to project evolution)